

Addendum #1

State of Michigan
Department of Technology, Management and Budget
Ottawa Building-SIGMA Move to First Floor
File No:171/26231.ABG
October 9, 2026

TO ALL PROSPECTIVE BIDDERS:

THE PURPOSE OF THIS MEMORANDUM IS TO ANSWER QUESTIONS RAISED DURING THE PRE-BID WALK THROUGH CONDUCTED ON WEDNESDAY, OCTOBER 7, 2026:

GENERAL CLARIFICATIONS / RESPONSE TO BIDDER'S QUESTIONS

1. Question: Is the LVT and vinyl base replacement also being covered by the flooring contractor that will be hired by the State or only the carpet scope.
 - Answer: *The carpet tile, LVT, and rubber base will be covered by the State and their contractor will be installing.*
2. Question: The plans for demolition and replacement for ceiling tile and grid systems note more scope of work to be completed than what was noted at the walk through. Please advise the expected ceiling scope and provide any markups, if possible, for amendment to the plans.
 - Answer: *Existing ceiling grid and tile is to remain in open areas. New rooms to receive new 2x4 grid and tile. Existing grid is to remain and tiles above new ceilings in new rooms are to be removed for access to mechanical.*
3. Question: The plans call for only a few light fixtures to be replaced and that all others be serviced, but comments from the walkthrough imply an increase in the number of fixtures to be replaced. Please advise if the notes on the drawings are to be followed for pricing or if there is a revised scope for lighting to reflect otherwise.
 - Answer: *Notes on the drawings are to be followed for pricing.*
4. Question: Keynote P7 on Sheet E101 states that all existing receptacles are to be replaced with controlled split receptacles. This requires a complete rewire to accommodate the control of half of the new receptacles. Is split control wiring available at the existing outlet locations, or will additional wire pulling to panels and controls be required for the listed outlets.
 - Answer: *As directed by the customer, controlled split receptacles shall be required. Additional wire pulling to panels and controls shall be required for the listed outlets.*
5. Question: Please identify the existing building automation/DDC system manufacturer and the State's current controls contractor for the Ottawa Building. Please confirm whether the HVAC controls work shown on M101/M401 is to be included in the contractor's base bid or whether this work will be performed by the owner's existing controls contractor.

- *Answer: HVAC controls are specifically addressed on sheet M600 for the new VAV boxes, with schematics and related sequences of operation. The scope of the project includes integration of these new VAV boxes into the existing DDC system that serves the building, and says so in the sequence. New and relocated temperature sensors are also indicated on the plans.*
- 6. Question: Regarding the availability of an asbestos report for the Ottawa Building.
 - *Answer: Report will be provided to the winning bidder. There is no known asbestos in the space.*
- 7. Question: Who is doing floor prep for new carpet and flooring?
 - *Answer: Winning contractor shall be required to remove the existing carpet and base and dispose of it. The State of Michigan flooring contractor will prep the floor and install new flooring and base.*
- 8. Question: Question was raised regarding existing sprinkler head layout(s).
 - *Answer: Winning contractor shall be responsible for addressing any deficiencies and lack of coverage that may be present with the existing sprinkler heads.*
- 9. Question: Question was raised as to how to treat the top of new walls that will be butting up to the existing ceiling tile(s).
 - *Answer: Provide continuous compressible closed-cell foam gasket at top of new non-rated metal stud partition where it terminates at underside of existing acoustical ceiling system.*

TO THE SPECIFICATIONS

N/A

TO THE DRAWINGS

N/A

Attachments:

Pre-Bid Meeting Agenda
Prospective Bidder(s) Sign In Sheet(s)

Mandatory Pre-Bid Meeting Agenda

Project: DTMB – SIGMA move to first floor Ottawa Building
File No.: 171/26231.ABG
Date: October 7, 2026, 1:00 pm – On Site, Ottawa Bldg, 611 W Ottawa, Lansing, MI

- A. Introductions
 - 1. Owner's Representatives – DTMB
 - 2. PSC's Representatives – [Colliers Engineering](#)
- B. Sign-in Sheet – Please sign for evidence of attendance. **Note: You must sign in** under the same name as the company submitting the bid. An individual is only permitted to represent one bidder at a mandatory Pre-Bid Conference.
- C. “Any answers provided at this meeting are considered clarifications of the bidding documents and are not intended to change them. If a point or concern raised during this meeting is deemed by the PSC and Owner to require a change to the bidding documents, such change will be reflected by the issuance of an addendum.”
- D. Project description – [Provide all material, equipment, labor and services required for renovations to the west side of the first floor of the Ottawa Building including removal of existing walls and doors and new walls, doors and transoms for new offices and conference rooms, per drawings and specifications dated September 18, 2026.](#)
- E. Bid due date – Wednesday, [October 21, 2026](#) at 2:00 pm, delivery location – Electronic bid submittal on Sigma-VSS. Bid must be received on or before 2:00 pm to be accepted.
- F. Bid Contents: ([MICHSPEC](#))
 - 1. Forms required for **all** bids:
 - a. Bid Summary Form
 - i. Submit Bid Summary Form with bidder information filled in and signed by an Officer of the Company
 - ii. Fill base proposal amount.
 - iii. Acknowledge addenda issued.
 - b. Bid Schedule - Fill out form in the specifications.
 - i. Include [provisionary allowance of \\$50,000.00](#)
 - c. Schedule of Alternates – [Not applicable](#)
 - d. Schedule of Unit Prices – [Not applicable](#)

G. Michigan Preferences

1. All contractors and suppliers are encouraged to use Michigan products and recycled and/or environmentally friendly products whenever possible where price, quality and performance are equal to, or superior to non-Michigan products.
2. Certification of Michigan based business – Fill out form in the specifications.

H. Contract Time

1. A detailed schedule is required from the Contractor at the start of the work.
2. Construction to start November, 2026.
3. Time of substantial completion: work must be substantially complete within 90 calendar days of Notice to Proceed.
4. Liquidated Damages. \$500/day after substantial completion, \$500/day after final completion.

I. Permits –

1. The contractor is responsible for obtaining and paying for all permits required by DLARA, or any other agency as required.
2. The Contractor is responsible for scheduling all inspections.

J. Contractor Supervision – The Contractor is responsible for managing and supervising the work and must be on site 100% of time.

K. Insurance Requirements – Must be submitted by contractor after notification of award of contract.

1. Workers' Compensation and Employer's Liability
2. Commercial General Liability
3. Commercial Automobile Liability
4. Excess Liability and any other designated in Supplementary conditions.
5. Builder's Risk – Contractor provides.

L. Testing – See Section [014000 Quality Control](#) for tests paid by the Contractor:

1. Earthwork compaction and density
2. Cast-in-Place Concrete compression testing

M. Special Working Conditions – Working on State owned property. Working hours shall be between 6 AM and 6 PM, Monday through Friday or per special working conditions by Agency ([Appendix I](#)). Additional weekday hours or work on State Holidays, Saturdays or Sundays is not allowed unless written permission is granted from MSHP.

N. Special Project Procedures– See [Appendix II](#) –

1. Soil Erosion and Sedimentation Control
2. Demolition/Remodeling Project Procedures
3. Hazardous Materials Project Procedures
4. Asbestos Abatement Project Procedures

- 5. Lead Abatement Project Procedures
 - O. Wage Rates – SOM Prevailing wage rates [ARE](#) reqd. See Appendix III in specs
 - P. Project Meetings
 - 1. Pre-Construction Meeting – Scheduled after contract is executed.
 - 2. Progress Meetings – Bi-weekly to be determined at Pre-Construction Meeting.
 - Q. Questions. In writing to PSC no later than [2:00pm on Wednesday, October 14, 2025](#).

MEETING ATTENDANCE RECORD

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

State Facilities Administration

Design and Construction Division

PROJECT DESCRIPTION/LOCATION DTMB Design and Construction SIGMA move to first floor Ottawa Building		DATE October 7, 2026	
TEMPLATE	FILE NUMBER 171/26231.ABG	CONTRACT NUMBER	TIME 1:00 pm
MEETING PLACE Ottawa Building			

PLEASE PRINT YOUR NAME	FIRM YOU REPRESENT	TELEPHONE # / E-MAIL
Alan Goschka	DTMB-DCD	517-388-3489 goschkaa@michigan.gov
Jeff Wright	DTMB-DCD	517-855-1464 Wrightj47@michigan.gov
Ashley Goodwin	DTMB-RED	231-730-8515 Goodwina2@michigan.gov
Brent West	DTMB-BOD	517-282-2515 Wstb2@michigan.gov
Bill Harris	DTMB-BOD	517-896-7614 Harrisw6@michigan.gov
DAVE LIVERMORE	3D ELECTRIC	989 644 8663 3delectric@3delectricinc.net
BRIAN Fillion	O'DONNELL ELECTRIC	313-570-3742 BRIAN@ODONNELLELECTRIC.NET
Ryan Hull	Superior Elec of Lansing	517-448-9936 ryanhull@superiorelectricinc.com
David Pichae	Ras	517-684-0117 Estimating@rascontracting.com
LEVI POLISHENKI	IRON HORSE CM	517-862-9073 levi@ironhorsecmi.com
Ryan Roberts	Superior Labor Solution SLS	517-410-1402 Ryanr@Superior902.com
Rob Lentz	Antler Construction	734.674.5884 lentzdale@yahoo.com

MEETING ATTENDANCE RECORD

DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
State Facilities Administration
Design and Construction Division

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TEMPLATE	FILE NUMBER 171/26231.ABG	CONTRACT NUMBER	TIME 1:00 pm
MEETING PLACE Ottawa Building			

PLEASE PRINT YOUR NAME	FIRM YOU REPRESENT	TELEPHONE # / E-MAIL
Tom Howlandsworth	SUMMIT ELECTRIC	517-575-0881 THOMAS@SUMMITWS
BRET FORD	COLLIER ENG.	BRET.FORD@COLLIERSENG.COM
Paulus Obey	Paulus Obey INC. Service Disabled VET SERVICE group	PAULUS@PAULUSOBEY
Phill. Moore	Moore & Moore	(517) 749-4118 zperrin@perinconstruction.com
Zach Perrin	Perrin Construction	(989) 205 8321
Jett Moore	Moore Trosper	517-694-6310
Zyan Wolfers	TOTAL FIRE PROTECTION	616-307-5325 RWOLFERS@TOTALFIRE.BIZ
Dustin Ray	Spartan Construction Group	989 464 1447 dustin@spartan-constructiongroup.com
Dan Kee	Brigade Fire	616-633-8229 dkee@brigadefire.com
Mike Borzua	CENTENNIAL ELEC	517/543-9900 MIKE@CENTENNIAL-ELECTRIC.COM
Stephen Foster	Jackson Automatic Sprinkler	517-206-1077 steve@jacksonsprinkler.com
Ryan Ananich - Cadence Construction (810) 691-5687 Ryan.Cadence@outlook.com		
Michelle Stinson	Lockwood	810-338-3619 Mstinson@lockwoodcompanies.com



Engineering
& Design

171/26231.ABG Ottawa Building

SIGMA Move to First Floor (Pre-Bid Conference/Tour of Space)

10/07/2026

Sign In Sheet

Name	Organization	Email	Phone
Tyler	Royal Paint Co	Tyler@rupaPaintCompany.net	517-749-6860
Sheldon	R.E. Leggette	Scunderson@releggette.com	313-287-8145
Simon Nasr	Sorensen Gross	snasr@sgcompany.com	(810) 767-4821
Jon Brush	Mid Michigan Management	jonemidmichiganmanagement.com	989.400.9249
David M Wohlshod	Aaron Glass	DJ-Aaronglass@gmail.com	517 420 3220
Brad Pung	Aaron Glass	~~brad~~ @brad.aaronglass@gmail.com	
Kyle Merian	Wolverine Fp	Kyerian@wolverinefp.com	517 242 5732
Kyle Harcek	WOLVERINEFP	Kharcek@wolverinefp.com	810-280-5525
Aidan McCarthy	HAVCI	aidan.mccarthy@shambaugh.com	517 320 3858
Lucas Ackley	Leading Edge	Lucas@hireLeet.com	517 526 4061
Steve Hangesberg	Clark cc	shangesberg@clarkcc.com	989 392 0507
Brendan Tully	Shreck GC	Brendan@SHRECKGC.com	231-735-1003
Ivan Swamy	SureWay Contracting	Ivan@SUREWAYContracting.com	231 599 5777